Congratulations on your decision to Study Abroad or Away!

2023 - 24

(WE THINK IT’S THE BEST DECISION YOU’VE EVER MADE.)
DEADLINE

- **January 25** - all references and applications must be submitted by 3 pm. NO late applications are accepted.
  - Remind your references a week in advance and then two days in advance of the deadline

- All reference forms and references need to be emailed from the reference writer to SAreferences@caltech.edu. Paper copies or mailed copies will not be accepted.
Scientific research is a global endeavor.

Resume.
On a resume, study abroad & away experience is now nearly as indispensable as good computer skills or proficiency in English.

NSF GRFP Broader Impacts requirement.
When applying for the NSF Graduate Research Fellowship, students must show Broader Impacts. Studying abroad or away demonstrates initiative and a diverse perspective, which counts as a Broader Impact.

Building your skillset.
Students build cross-cultural skills and international experience required to participate fully in the modern, global, and collaborative academic community or industry/business.
Things to consider:

What programs work best for you academically?

Do not choose a location based on:

- location
- weather
- imagined prestige
- your parents insist on that location
- your friend is going to that location
- dreams of Hogwarts
• Learning/test taking accommodations **do not** automatically transfer for study abroad programs and could be less generous than what is available at Caltech.

• Applicants need the resilience and coping skills to deal with a new study and living environment without the ease of access to Caltech services and level of support that they have at Caltech.

• Study abroad/away students must have effective time management skills, there are **no** extensions.

• Associated financial aid or supplemental costs—if you are on aid, you are given additional aid.
GPA Requirements

The Caltech Scholars Programs require a minimum 3.0 GPA for all programs except for:

- UCL (3.3*),
- École Polytechnique (3.3),
- Chicago (3.5), and
- Cambridge (3.6 overall/3.7 in Option**)

*Note: GPA requirements may vary depending on the specific program and institution.
Other exceptions for GPAs:

*UCL*: While UCL states 3.3 GPA minimum GPA to apply, we have not found students to be successful below a 3.9.
- Computer Science majors require a 3.9 GPA minimum and very strong reference letters, and
- Biological and for Biomedical Sciences majors requires a minimum 3.5 GPA.

**Cambridge**: Strong letters of reference are especially pertinent when applying to Cambridge and faculty references preferred from faculty in your option.
- 3.6 and up in option classes/tripos classes.
- Math at Cambridge 3.8+.
- Chemistry Part III – need 3.8+. (Chem Part III are master’s level classes – need background.)
If you are applying to Cambridge you must have a second choice.

- Cambridge has **10 slots**
  (6 Michaelmas/fall term, 4 Lent/winter term)
- University of Chicago has **2 to 3 slots**
- University of Copenhagen has **5 to 10 slots**
- Denmark Technical University has **5 to 10 slots**
- University of Edinburgh has **5 to 20 slots**
- University College London has **5 to 10 slots**
- University of Melbourne and École Ploytechnique have **no limit**

**How many programs should I apply for?**
A Complete Application Includes:

1. The Application Checklist
2. Caltech Scholars Program Application Form
3. Proposal, which includes essay, program fit, and proposed courses
4. Unofficial Transcript - Fall 2023 grades required
5. Course Degree Audit - online at Regis
6. 2-3 signed letters of Recommendation AND the Rating Form (sent directly to the FASA email)
Study Abroad & Away Application Checklist

This checklist is also to guide you when compiling your application items.

Make sure your PDF application document is in this order.

Remember, do not check off the boxes in the bottom section. You do need to write the name of your recommendation writers.
A writable PDF of application is available on the FASA website.

Download and complete this form, either typing or handwrite (legibly, in black ink) your responses.
Who should write your letters of reference?

- **1st letter** must be from someone who has taught or supervised you in your **option** or a **closely related area** (i.e., from a professor or instructor at Caltech). Cannot be TA or peer.

- **2nd letter** must be from someone who has taught, advised, or supervised your research in your primary STEM **option** or **closely related area**. Second ref can be from a professor, instructor, graduate TA, research supervisor, or Caltech advisor. **No employers!**
(reference writers, cont'd)

- **NO** humanities or social science profs for letter 1 or 2, even if you have a 2nd option in HSS.

- An **optional 3rd letter** can be from someone else (but not a peer or relative) who knows you well, such as an HSS prof, coach, or employer who knows you well and can show something the other two letters cannot.

Letter writers must complete the reference form (available in writable PDF on our website) and they also **must submit a typed and signed letter**.

All reference forms and references need to be emailed from the reference writer to **SReferences@caltech.edu**. Paper copies or mailed copies will not be accepted.
A quick view of the Caltech Scholars Programs Reference form (writable PDF), found on the FASA website.
A writable PDF of application is available on the FASA website.

Download and complete this form, either typing or handwrite (legibly, in black ink) your responses.

---

1.) In addition to this form, please attach a Letter of Recommendation commenting on the student's qualifications, both personal and academic, for study abroad. This reference will be read by faculty at the study abroad university as well as the Caltech selection committee. Please be sure to sign your letter.

2.) How long have you known the applicant? ________ In what capacity?

3.) How does the applicant compare with the better Caltech undergraduates you have taught? Please complete the evaluation chart below. Check the box that best indicates your opinion of the applicant’s qualifications. Please compare the applicant with other Caltech undergraduates at a comparable level of education and research experience.

<table>
<thead>
<tr>
<th>Exceptional</th>
<th>Outstanding</th>
<th>Unusual</th>
<th>Good</th>
<th>Above Average</th>
<th>Average or below</th>
<th>Inadequate opportunity to observe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Top 5%</td>
<td>Next 5%</td>
<td>Next 10%</td>
<td>Next 15%</td>
<td>Next 15%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. Mastery of basic knowledge in student’s option
2. Familiarity with and ability to use laboratory techniques
3. Ability to express self orally and in writing
4. Originality and imagination in academic work
5. Capacity for conscientious, hard work
6. Potential for future growth in science and engineering
7. Ability to get things done independently
8. Adaptability to new situations
9. Reliability
10. Impression applicant will make abroad academically and socially

5) From my knowledge of this applicant, I am willing to give my:

[ ] Full Endorsement  [ ] Qualified Endorsement

Name (please print) __________________________________________
Department: ________________________________________________
Title/Position: ______________________________________________
University (if not Caltech): ___________________________________
Signature ___________________________________________ Date ___________
**Current Caltech Transcript**

*(Can be unofficial -- must show Fall 2023 term grades)*

**Note** that students are advised to clear up any extensions by their interview date in February and to note in their proposal any explanation of grade issues that they feel should be brought to the attention of CEPSA in the selection process.

- Grades and cumulative GPA should be stable or rising.
- Mention in your essay if your transcript reflects any challenges or struggles.
Proposal

- **Essay** *(1 page max, 12 pt font, single spaced)* One essay required, regardless of how many programs you are applying for.

- **Program fit**: In a paragraph for each program you are applying for, describe how the courses you’ve selected *(for each program)* allow you to meet your option, HSS, and Institute requirements and academic goals.

- **Proposed course list(s)**: requires understanding of each program’s classes and requirements.
Course List - Follow Directions

- In program preference order and for EACH program you are applying to, list each of the courses you wish to take.

- Consult the handout on each program to ensure that you fully understand the program requirements.

- Note that creating each proposed course list is the most time-consuming part of the application because you need to understand each program’s course catalog.

- It is wise to start NOW—this is more complex than you think!

Attend the course choice workshops to demystify choosing classes:
SA General Course Selection on November 15th & Cambridge November 17th.
Course Credit

- Students can get general credit, equivalent credit, option credit, or HSS (additional, advanced, or writing intensive). No need for professor approval until after you are selected for a program.

- Look through the Equivalent Course Guide, sample proposals, surveys, and sample course lists on our website.

- Look through each university’s courses online.
If needed, confer with CIT professors to determine equivalency issues (if it is not clear that a course will fulfill a specific option requirement).

You can if essential, take on Course by Correspondence with the approval of the Caltech professor.
Formatting Requirements:

- Only emailed copies of the application will be accepted. Applications must be emailed to SAapplications@caltech.edu before the 3pm deadline on January 25, 2024.

- Ensure your name is in the upper right corner of every page of the application/proposal.

- Ensure the page number is in the lower right corner of every page of the application/proposal.

- Assemble in the order outlined in the directions and make it one continuous PDF.

- PDF filename format: "first name.last name" (e.g. "Ima.Student")
Walk-In hours are Tuesdays (9-11am) and Thursdays (2-4pm), December 5 – January 23 (excluding Dec 26 – Jan 2).

Visit the FASA library to view course list and proposal examples.

The FASA website links to several course list examples. There are additional resources to compose your application on our “Application Process” page of our website.

- FASA website: http://fasa.caltech.edu/
- FASA Facebook page: https://www.facebook.com/FASA.study.abroad/
All forms and items must be sent to the correct email address:
SAapplications@caltech.edu
SAreferences@caltech.edu

By 3pm on:
Wednesday, January 25, 2024
(ALL PROGRAMS)

Everything must be emailed in, no paper copies will be accepted. No extensions are allowed.
Questions?